

# TOWN OF CARNDUFF Minutes of the Regular Meeting Council Chambers at the Municipal Services Building April 9, 2024

Present		Members of Council Present: Mayor Ross Apperley, Councilors Greg Wall, Kelly Exner, Linda Powell, Joel Purves, Mike Fowler, and Mike Pirie.
Recording		Administrator Brown was in attendance and recorded the minutes. Assistant Administrator/Community Development Officer Tara Beck was also in attendance.
Call to Order		Mayor Apperley called the meeting to order at 5:55 a.m.
Addition	87/24	WALL: That the following item be added to the April 9, 2024 agenda: Town Hiring Policy. CARRIED.
Confirm	88/24	EXNER: That the agenda, as prepared and submitted to council, for the April 9, 2024 meeting be hereby confirmed. <b>CARRIED.</b>
Minutes	89/24	PIRIE: That the minutes from the regular meeting held on March 12, 2024 be hereby approved. <b>CARRIED</b> .
Seasonal Staff	90/24	PUBLIC WORKS: EXNER: That Council hereby authorizes the staffing committee to hire two seasonal employees. CARRIED.
Policy PW-TW-08C	91/24	UNFINISHED BUSINESS: FOWLER: That Council hereby replaces Policy PW-TW – 08B, a policy to set the rates for custom work, with Policy PW-TS – 08C. CARRIED.
Policy G/A – 31A	92/24	POWELL: That Council hereby replaces Policy G/A-31, a policy to assess the ongoing current state of the Town of Carnduff's Asset Management and to strategize how to move forward, with Policy G/A-31A. CARRIED.
Tax Enforcement	93/24	PURVES: That Council authorizes proceedings to commence under The Tax Enforcement Act for the purpose of acquiring title for Lot 16, Block 28, Plan 78R04975. CARRIED.
2024 Daycare Budget	94/24	NEW BUSINESS: WALL: That Council hereby approves the 2024 Daycare Budget as provided by the Carnduff Daycare Committee. CARRIED.
'24 Education Mill Rate	95/24	PURVES: That Council hereby acknowledges the 2024 education mill rate, as set by the Province of Saskatchewan. CARRIED.
Base Tax Adjustments	96/24	PIRIE: That Council hereby authorizes the following tax adjustments for 2024:  Roll No Amount to Adjust Explanation  30 000 -(\$1,040.00) Two base taxes – reverse residential base.  36 000 -(\$1,040.00) Two base taxes – reverse residential base.  50 000 -(\$1,040.00) Two base taxes – reverse residential base.  64 000 -(\$1,040.00) Two base taxes – reverse residential base.  72 000 -(\$1,040.00) Two base taxes – reverse residential base.  94 000 -(\$1,040.00) Two base taxes – reverse commercial base.  342 000 -(\$1,040.00) Two base taxes – reverse residential base.  473 000 -(\$1,040.00) Two base taxes – reverse residential base.  534 250 -(\$1,040.00) Two base taxes – reverse residential base.  678 000 -(\$795.00) Two base taxes – reverse residential base.  CARRIED.
Staffing Authorization	97/24	FOWLER: That Council hereby authorizes the staffing committee to set a wage increase with Andrew Sedor. <b>CARRIED.</b>
'24 Mill Rate	98/24	EXNER: That the 2024 uniform mill rate be set at 8.6 for municipal purposes. CARRIED.
2024 Operating Budget	99/24	PURVES: That the 2024 Operating Budget be hereby approved as presented and attached hereto. <b>CARRIED.</b>





#### **TOWN OF CARNDUFF**

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April 9, 2024

#### **DELEGATION:**

6:59 a.m. - 7:20 a.m. - Shane Sterling, Foreman

#### REPORTS:

Admin. Report 100/24

FOWLER: That the Administrator's Report for the April, 2024 meeting be accepted as presented, and furthermore the report be filed. **CARRIED**.

Committee Reports Recreation - March Report provided by Rec Director Jodie Wall.

Councilor Wall provided verbal report.

Golf Club Financials provided by Rec. Director Jodie Wall.
Centennial Arena Financials provided by Rec. Director Jodie Wall.
Arena Kitchen Financials provided by Rec. Director Jodie Wall.
Curling Club Financials provided by Rec. Director Jodie Wall.
Recreation Board Financials provided by Rec Director Jodie Wall.
Ball Diamonds Financials provided by Rec. Director Jodie Wall.

Daycare – Mayor Apperley provided a verbal report.

O H & S – Councilor Wall provided a verbal report.

Fire Department – Councilor Pirie provided a verbal report.

Medical Clinic – Mayor Apperley provided a verbal report.

S.E. Medical Group – April monthly update provided.

Mayor Apperley provided a verbal report.

SE Transp Planning – AGM April 23 @ Kenosee Inn Spring 2024 Tender Plan

Councilor Wall provided a verbal report.

Cemetery - Mayor Apperley provided a verbal report.

Water & Sewer Reporting - Councilor Wall provided a verbal report.

Lagoon Project - Oversight Committee Final Letter.

Agriview ......April 2024 Magazine.

101/24 POWELL: That the written council committee reports be received and filed and further that the verbal council committee reports be acknowledged as presented. CARRIED.

#### **CORRESPONDENCE:**

Correspon.

102/24 PURVES: That the list of correspondence be approved and furthermore that all correspondence with an asterick (\*) be acknowledged as included in council packages. CARRIED.

#### FINANCIAL:

Bank Statement 103/24

FOWLER: That the bank reconciliation statement for the March 2024 Bank of Montreal Chequing Account and Affinity Credit Union Payroll Account be

accepted as presented. CARRIED.

Financial Statement 104/24

EXNER: That the income statement ending March 31, 2024 be accepted as presented. CARRIED.

#### ACCOUNTS FOR PAYMENT:

Accounts For Approval

105/24

106/24

WALL: That Cheque #35046 to #35093 for \$522,372.33; electronic fund transfers of \$6,660.28 (school taxes); payworks & ACU withdrawals and Cheque #8192 to #8194 for \$87,395.45; and mastercard payments of \$1,487.19 totaling \$617,915.25 be hereby approved for payment. CARRIED.

7:51 a.m. – Mayor Apperley declared a conflict of interest regarding the Day Construction invoice and left the council chambers.

Accounts For Approval PIRIE: That Cheque #35094 to Day Construction for \$1,899.45 be hereby approved for payment. **CARRIED.** 





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7:52 a.m. - Mayor Apperley returned to the council chambers.

**PUBLIC HEARING** 

8:00 a.m. - 8:04 a.m.

No persons attended the public hearing.

UNFINISHED BUSINESS CONTINUED

Bylaw No. 2024-04

107/24

WALL: That Bylaw No. 2024-04 be read a second time. CARRIED.

Bylaw No. 2024-04

108/24

POWELL: That Bylaw No. 2024-04 be now read a third and final time and be

adopted as a bylaw for the Town of Carnduff. CARRIED.

Adjourn

109/24 EXNER: That we do now adjourn. CARRIED.

Meeting adjourned at 8:04 a.m.